

## **Kothari International School, Noida**

### **ADMISSIONS POLICY**

The KIS offers the Diploma Programme (DP). In view of the IB's mission, the implementation of this programme is focused at '*developing knowledgeable and caring young people who help to create a better and peaceful world through intercultural understanding and respect*'.

#### **MISSION STATEMENT:**

##### **The International Baccalaureate's Mission Statement**

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end the organization works with schools, governments, and international organizations to develop challenging programs of international education and rigorous assessment. These programs encourage students across the world to become active, compassionate, and lifelong learners who understand that other people, with their differences, can also be right.

##### **Kothari International School, Noida's Mission Statement**

Kothari International School epitomizes the vision of making learning meaningful, collaborative and immensely enjoyable. Our endeavor is to empower our students with knowledge and skills through engaged learning; ensure pursuit of tertiary education of their choice and make them custodians of their own physical, emotional and spiritual well-being. Our students shall endeavor to maintain and improve the quality of life-without damaging the planet for future generations. Each member of Kothari International School fraternity is in pursuit of a Perfect Score in all spheres of Life. We realize today, more than ever, that we are an interdependent world. We expect our students to appreciate the diversity and understand the value of unity. Our students shall understand their rights and responsibilities. Thus, being empowered with knowledge and skills, they shall learn to contribute towards a Zero Conflict

World. Our students shall seek seamless transition into adult life; become useful members of the communities in which they live and promote tolerance, world peace and tranquility.

At KIS, we believe in creating an environment where every student has the opportunity to access and belong, reflecting our unwavering commitment to educational excellence and equity.

The aim of The Kothari International School's admission policy is to:

- ❖ Ensure a fair, transparent, and consistent process of admission for all applicants.
- ❖ Provide clear and accurate information about the DP programme, expectations, and procedures to prospective students and parents.
- ❖ Assess the suitability and readiness of applicants for the DP programme and offer appropriate guidance and support.
- ❖ Maintain a balanced and diverse student body that reflects the school's mission and values.
- ❖ Comply with the IB standards and practices and the relevant national and local regulations and policies.

The purpose of this document is to outline the admission policy of KIS and to explain the process and criteria for admission. The admission policy applies to all applicants who wish to enroll in the school's Diploma Programme (DP). The admission policy also applies to the current students who wish to continue their education at the school with the payment of all the charges applicable for the programme other than the one-time payments.

This policy aims at promoting a capable and inclusive student body that is ready to engage in the challenges of the IB curriculum, develop holistically as individual learners, and contribute to a supportive learning community.

### **Admissions Process:**

1. Applications for admissions are open throughout the year. Parents or guardians who are interested in enrolling their child can contact the school in-person or through phone/email. The Application Form and other relevant information are available on the school website.

2. Parents are advised to fill the online application form and pay the Registration fee of Rs 2000/- through the payment gateway.
3. The application can also be processed online via the school website. The steps for the same are updated on the online platform.
4. Once the admissions office receives the application form and related documents, a time to visit the school is for parents/guardians and the child is scheduled.
5. The student needs to appear for an assessment (entrance exam) that checks the basic abilities of the child in English, Mathematics and Sciences. **The student needs to score a minimum of 45%.** The basic idea is to understand the proficiency in English and the subject knowledge in Math and Sciences.
6. During this visit, the Head of School and/or the Diploma Programme Coordinator engages the child in an informal interaction to assess the language proficiency in spoken English.
7. The Admissions Committee, comprised of the Head of School, Programme Coordinator, and one Admissions Coordinator, reviews all application materials as well as the report from the informal interaction and the diagnostic tests. Admissions decisions are made based on the following criteria:
  - a. Availability of space in the requested grade level.
  - b. The child meets the minimum age requirement of the requested grade level and has successfully completed the previous grade.
  - c. The child demonstrates grade level appropriate reasoning skills, subject knowledge, language proficiency in English and chosen second language, and social ability. If there are challenges with respect to any of the above, the school is able to provide the necessary interventions and accommodations to differentiate learning and support the child's needs. Support from the team will be provided. (please read the school's **inclusion policy** for more details).
- ❖ No child is denied admission based on caste, religion, gender, nationality, or any other social identities.
8. Admission decisions are communicated via email. If the child is accepted, the admissions office sends an Admission Approval mail. The admissions process is complete after the parents/guardians submit the below said documents and pay the requisite fees.
9. Parents/guardians should submit the following materials to the school admissions office:
  - a. Birth certificate
  - b. National Identity Card (e.g. Aadhaar card)

- c. Medical Certificate
- d. Covid Certificates (if applicable)
- e. Report cards from Previous year
- f. 2 Passport size photographs of father, mother and student
- g. Original transfer certificate from previous school

10. Parents/guardians are required to attend an Orientation Session to learn about the goals, structures, and expectations of the Kothari International School's IB programmes.

### **Admission Prerequisites:**

- Children entering into DP must have also completed their previous academic year successfully in order to qualify for admission.
- The candidate must meet the following age requirements in the academic year in which they are seeking admission.

| <b>DP</b>       |                |
|-----------------|----------------|
| DP-1 (Grade 11) | 15 and ½ years |
| DP-2 (Grade 12) | 16 and ½ years |

### **School tour:**

Registered applicants can visit the school with their parents/guardians for a campus tour or attend the orientation session with prior appointment. During this period, they can also request an appointment with the Head of School to discuss their queries and concerns, if any.

### **Conduct and Integrity:**

The KIS ensures in providing equal opportunities and accessibility for all those who wish to be a part of the community. At the same time, it is important that the fundamental values of integrity and conduct are adhered to in order to ensure alignment with the school's philosophy. The student's previous record will be reviewed, while granting admissions, to ensure that they have not been involved in any form of academic dishonesty or misconduct.

The school's **academic integrity policy**, which is available for all prospective candidates via the school website. This provides information on code of conduct in the school as well the information and protocols followed to maintain integrity as well as the measures taken during misconduct.

## Subjects for DP:

Students who enroll for DP are required to undertake three mandatory core components, namely:

1. CAS programme: It is important that students undertaking the diploma engage in the CAS (creativity, activity, service) component. It is done on a weekly basis spanning at least 18 months with a reasonable balance between the three aspects.
2. Extended Essay: The student must complete a 4000-word essay based on independent research on an individually developed research question. This process will occupy approximately 40 hours under the supervision of a facilitator.
3. Theory of Knowledge: This course requires a two-year period of study, and for assessment, the student will create a display for an exhibition and complete an essay with a maximum length of 1600 words based on the titles released by IB.

Apart from the core components, students are required to choose one subject from each of the six subject groups given below and if any student has a requirement to opt for an additional subject in any group, then they will be allowed to drop the group six after the discussion with the Diploma Programme Coordinator. These subjects are then studied at the Standard Level (SL) or the Higher Level (HL). Students are required to choose 3 HL subjects and 3 SL subjects; the choice will be based on their future aspirations/ prerequisites for college courses.

The DP subject offerings at The Kothari International:

| IB DP SUBJECT GROUPS                               | SUBJECT CHOICES                    |
|--|------------------------------------|
| <b>Group 1:</b> Studies in language and literature | English A: Language and Literature |
| <b>Group 2:</b> Language acquisition               | French ab initio/French B          |
|  | Spanish ab initio /Spanish B       |
|  | Hindi HL/SL                        |
| <b>Group 3:</b> Individuals and societies          | Business Management                |
|  | Economics                          |

|                                     |                                 |
|-------------------------------------|---------------------------------|
|                                     |                                 |
| <b>Group 4: Sciences</b>            | Physics                         |
|                                     | Chemistry                       |
|                                     | Biology                         |
|                                     |                                 |
| <b>Group 5: Mathematics</b>         | Analysis and approaches         |
|                                     | Applications and interpretation |
| <b>Group 6: The Arts (optional)</b> | Visual arts                     |

In the case of a student opting to apply for the Indian medical entrance examination to go the medical professional route, after receiving approval from IB, the student can apply for the “non-regular Diploma” track wherein they choose Physics, Chemistry, and Biology from Group 4, thus leading to a total of six subjects in addition to the core components.

Students can also pursue all three Sciences along with the core subjects where one of the group 4 subjects is taken as an additional subject. This path is advised only if the student is clear about the academic rigor of the Diploma Programme along with certainty of pursuing medicine.

Information regarding the assessment and evaluation of subjects, including criteria for evaluation and reporting process are provided in the **Assessment policy**. The same is available on the google classroom portals and the website.

### **Policy Review:**

The Admission Policy is a working document which will be reviewed annually. The Policy Review Committee will comprise the Head of School, the DPC, and an Admissions Coordinator.

Last Review done in: February 2024

Next Review in: March 2025

